

# Ammita S, PMP

## Empowering People to bring their Excellence



# Program & Project Management | Google Products | Microsoft Products

Experienced and passionate professional with over 23+ years of diverse expertise. A proven track record in training and L&D spanning 15+ years, coupled with 8 years in project management. Recognized for her empathetic approach, keen understanding of others' challenges, and proficiency in motivating and inspiring her participants. Accomplished in creating and executing people development, project management, and operational excellence initiatives across various levels and industries.

## **Core Competencies**

**Project Development** 

Performance Enhancement

Facilitation and Mentoring

Program Management

People Management

Operational Excellence

Personal Brand

**Drive for Results** 

#### **SYNOPSIS**

- · Accomplished in program and project management, stakeholder engagement, and leadership
- Adeptly delivers both technical and soft skills programs, showcasing all-rounded expertise
- Effectively managed complex projects across diverse global locations
- Trained and coached diverse individuals, including employees, entrepreneurs, students, and leaders, across domains and levels
- Independent management of programs and accounts
- Advised startups on learning and development needs
- Drove operational excellence through consultative approaches
- Established project management processes, training, and consultation
- Innovatively enhanced delivery methods
- Proven ability to analyze requirements and design customer-focused solutions
- · Rich experience working as full time employee in esteemed organizations like Accenture and IBM
- Proficient in facilitation, consultation, and impactful presentation skills
- Specializes in comprehensive, transformative training programs
- Mentor to leaders, employees, and entrepreneurs across domains and levels (PAN India)
- Established presence as a regular faculty member at the Image Consulting Business Institute for 8 years
- Speaker at Forums:
  - Agile Conferences at National levels
  - o Engineering & MBA Colleges
  - o NGO Events



## **CERTIFICATIONS & EDUCATION**

- B Level (Equivalent to MCA)
- Diploma in Personal Counselling
- Image Consulting Certification (IMPA)
- Dale Carnegie's TTT
- PMP certified in 2009
- Harrison Assessment Tool
- Transaction Analysis 101
- Several International seminars/workshops
- Currently pursuing Ex- MBA



#### PARTIAL LIST OF CLIENTS HANDLED

Accenture, LG, Schneider, Panasonic, Walmart, Target Corporation, Diageo, SRF, Happiest Minds, TMEiC, Arraystorm LED solutions, Wipro, Arvind Brands, International Clients through Global Knowledge Training Company, Aricson, Taal Tech, Symphony Teleca, Hitachi, ITC, L&T, DHL, ABB, Tata Teleservices, Brigade Groups, Vijaya Bank, MModal, Sasken, Cyient, SAP Ariba, Deccan Enterprises, Zuari Cements, Sharekhan, Sigachi industries pvt ltd, Christ College, Dayanand Sagar Engg College, Seshadripuram Institute of Management Studies, City College, New Horizon Engineering College (FDP – Senior Faculties), Mount Litera Zee School (Teachers' training)



### PARTIAL LIST OF TRAINING PROGRAMS DELIVERED

#### Technical Skills-

- Project Management
- PMP Certification
- Function Point (FP) Estimation
- Skype for Business
- Advance MS Project
- Advance MS Excel
- Advance MS Word
- Power Bi
- Advance PowerPoint
- MS Teams
- Google Suite
- One Drive
- VBA Macro