

RESUME

Address:



Flat No-17, "B" Wing
Jeevan Darshan Co-op Hsg Society
Saraswati Nagar , Navghar Road
Bhayander (East) Dist: Thane
Phone No: 9892598192
Email: sanjibbanerjee1972@gmail.com

Mr Sanjeev Banerjee

Career Objective To achieve excellence in all professional opportunities offered to me. To obtain a position as a MIS Manager, Analyst, MIS Reporting and various BI Tools in a well-established organization that will utilize my skills thereby contributing to the company's growth..

Total Working Experience Possess 27 years in **Software Industry**.

Possess 20 years as **Corporate Trainer**.

Total Exp as Trainer

Possess 20 years as Trainer in **IT Industry**. I managed Trainings, Preparing MIS as well as Content Development.

Total Exp in IT Industry

5 Years as MIS Analyst and Reporting.

Skill Sets

2 Years of Content Development

Operating Systems: Dos 6.22, Windows 3.x, 95, 98, 2000-2003, Windows Vista, Windows 8 and 8.1

Applications: Ms-Office 97, 2000, 2003, 2007, 2010 and 2013, 2016 (Word, Excel, Power Point, Access, Project, VBA (Macros Programming)).

Power Query, Power Pivot and BI Tools.

Database: DBASEIII+, Fox-pro (Version 2.5,2.6)

Programming Languages: COBOL, C

Reporting Tools: Crystal Reports (9, 10g, 11)

Past Working Experience

Organization Name: Aptech Limited

Designation: Deputy Manager (Training Solution)

Duration : Since October 15 2007 till November 2018

Work Profile: Microsoft's Gold Partners and Preparing Course Contents and Train the Trainers on Ms Office Products and Impart Training to Corporate Offices. Also helped in preparing MIS Reports.

Corporate Offices Includes Emerson, Tata Motors, Detusche Bank,Cognizant Technology, Infosys, Suzlon Energy Limited, ESSAR Steels & OILS, Hero Honda, Mercedes-Benz, Kimberley-Clark and many more

Past Working Experience

Organization Name: Maestros Mediline Systems Limited

Designation: Business Executive Enhancer and MIS Reporting

Duration: August 2000 – October 2007

Work Profile: Microsoft's Gold Partners and we impart Training on Microsoft's Product. We tell Which Microsoft Product should be used and how effectively use them to make the work more productive and get results fast and accurate. Here I have imparted Training on Ms Office to Companies like ITC, Sanofi Aventis , L&T , Reliance, KingFisher Airlines and many more.

Organization Name: Pragati Software Limited

Designation: Ms Office Trainer

Duration: August 1995 – August 2000

Work Profile: Started as a Ms Office Trainer and continued as Content Developer and helped in MIS Reporting.

Projects: Have Done e-learning Course Design (SME) for NETg Thompson for Crystal Report 11 and also assisted in Excel 2007. Transformed an Ms Lotus project to Ms Excel for Kellog's.

Education			
Name of Exam	Name of University	Year of Passing	Class Obtained
B.E (Production)	Pune University	1992	First Class (78.65 %)
DSM (Diploma in System Management)	NIIT (Nasik)	1994	First Class