

RESUME

Niti Jain

L-1002, Mantri Espana, Bellandur, Bangalore 560103.

Email: niti_jain66@yahoo.com

Mobile No: +91- 8123-110-836

Objective: To work with a reputed organization where my Japanese language skills will be best utilized and will provide growth to my career.

Formal Education:

- Masters of Arts (English Literature), 2000
C.C.S. University, U.P. India
- Diploma in Basic computers, 1999
NIIT, India
- Toyo Japanese Language School, Tokyo , Japan 2001

Language Ability:

- Hindi (Native Level)
- English (Native Level)
- Japanese (Equivalent to N2 Level)
- Japanese Language Proficiency Test Level 3, Dec 2002

Professional Experience:

As language interpreter and translator

- Participated every year in events like JJF as **interpreter and translator** between Indian jewelers and Japanese client. (2008 - 2013)
- Worked as **translator** on 3 months assignment in Meritech (April 2008 –June2008)
- Participated as **company representative** in the biggest Indian event Namaste India conducted by **Indian embassy and Japanese government** every year in Yoyogi Koen ,Shinjuku , Tokyo (2009-2011)
- Worked as Indian products **sales person** in a cultural event organized by Japanese nationals in Tokyo in (April, 2010)
- Helped as **interpreter** in Indian cultural event organized by Japanese nationals in Tokyo in (September, 2010)
- Participated as **interpreter** for cooking show in Japan organized by UNICEF in (July, 2011)
- Helped Japanese groups as **interpreter** in Indian restaurants in Tokyo (2003- 2013)
- Worked on assignment as **Interpreter** for Japanese delegate in Wipro GE Healthcare, Bengaluru (October, 2014)

- Worked on assignment as **interpreter** for Japanese delegate in Sothern Batteries, Jigani, Bengaluru (February, 2015)
- Worked on another assignment as **Interpreter** for Japanese delegate in Wipro GE Healthcare ,Bengaluru (April, 2015)
- **Japanese Transcription** (November, 2015)
- **Auditing** for reputed International Bank (November,2015)
- **Interpretation** for Japanese delegate in Infosys , Bengaluru (December, 2015)
- **Auditing** for reputed International Bank (January,2016)
- Worked as **Sales And Marketing Manager** The Accord Metropolitan Hotel, Chennai (September,2016 to February,2017)
- Worked as **Interpreter and translator** for GSS Japan (IT company) . Attending conference calls and team support (April 2017- October 2017)
- Worked on short term assignment as **Japanese language Interpreter** for Hypratek Hydraulic power plant, Attibele, Bangalore (December 2017)
- Worked with Valtech India as **Japanese language consultant and team support** (10th January 2018 ~ March 2018)
- Successfully completed **Interpretation** assignment for The largest Pharma company in Asia and 4th Largest company in the world BioCon (May2018)
- **Conference calls** for Everest J<>E (Oct 2018)
- **Data testing project** for Bluejeans (Oct-Nov 2018)
- Worked as **Japanese Language trainer** with Altiostar Networks. (Nov 2018 – Jul2019)
- Worked on simultaneously **interpretation/ translation** project for **market research** (Sep 2019)
- Worked as **interpreter/ translator** for Japanese company who was interviewing Engineering college students (Oct 2019)
- Attended a legal meeting as **Interpreter / translator** for International E-Commerce companies (Nov 2019)
- **Translated** a book J>E related to food industry (Oct 2020)
- Working as **Free lance Translator** with one renowned company (April 2020 - present)
- **Trained** 20 engineers (offline training) of a US based automobile company and got them prepared for N4 in July ,2023.
- **Trained** 25 engineering students for JLPT N5 level (Online, August ,2023 - December, 2023.)
- Currently **Training** 30 technicians of renowned Automobile company and getting them prepared for JLPT N4 level exam and NFT SSW exam .(December, 2023 - present)

- **Online Training** for Japanese nationals learning English .
(March 2024 to present)

Freelance Language Trainer and Author (2007~)

- **Translated** a Japanese website into Hindi, which has been launched.
- **Author** of “Let’s Learn Hindi in 30 days” for Japanese and English speakers.
- **Language Teacher** for over 15 years - teaching Hindi to non-Hindi speaking people and teaching Japanese to Indian professionals.
- **Teaching** English to foreign nationals
- Worked with eknowledgehub as freelance **Japanese language instructor**.
- Worked with PiSquare automation company as **Japanese language trainer** and successfully completed JLPT N4 rigorous training for a batch of engineers .
- Currently **teaching Hindi and Japanese** to working professionals as well as children from different academics.

Interests and Extra Curricular:

- **Organized** two successful events in Japan based on fashion, Indian - Japanese culture exchange and WE event showcasing the work of upcoming **women entrepreneurs**.
- Independent costume **jewelry designer** - **Organized** small exhibitions to showcase own work and to know the demand of consumers.
- Participated in a survey of one Japanese cosmetic company in Japan for their **market research** program for India (December, 2010)
- Conducted Indian **cooking class for Japanese women** in Bengaluru (March2014 - January 2015)
- Participated in NGO event in Bengaluru organized by **Japanese and other foreign nationals** and worked as **interpreter** between Indian vendors and Japanese customers (September, 2014)