

CURRICULUM VITAE

QUAISER IMTEYAZ

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Career Objective:

To work in a creative and challenging environment in a well-reputed organization where I can further develop my language skills and continue to advance in my career.

Working Experiences:

- Worked as a **Business Process Lead** (Italian) in **Tata Consultancy Services** in Pune from 16 Jan 2019 to 15 March 2019.
- Worked as a **Senior Process Associate** (Italian) in **DHL Logistics Pvt. Ltd.** in Mumbai from 3 April 2017 to 10 Jan 2019.
- Worked as an **Italian Language Teacher** (micro teaching project) in **Jamia Millia Islamia** from August 2014 to March 2015.

Freelance/Short term Projects:

- Worked as an **Associate Consultant** (Italian) in **EXL Service.com (India) Pvt. Ltd.** In Noida from 14 Dec 2020 to 28 March 2021.

Specialization in Languages:

- Level B2 in **Italian Language and Literature** from **Università per Stranieri di Siena, Italy** (July 2016 to Sep 2016).
- Advanced Diploma in **Italian** Language from Jamia Millia Islamia in 2014.
- Diploma in **Italian** Language from Jamia Millia Islamia in 2013.
- Certificate in **Italian** Language from Jamia Millia Islamia in 2012.
- Level B1 in **Italian** Language from Italian Embassy Cultural Centre in May 2013.
- Level A2 in **Italian** Language from Italian Embassy Cultural Centre in December 2012.
- Diploma in **Portuguese** Language from Jamia Millia Islamia in 2015.
- Certificate in **Portuguese** Language from Jamia Millia Islamia in 2014.
- One-year **Urdu** Diploma from NCPUL Govt. of India in 2008.

Academic Qualification:

- M.A. in Mass Communication from Guru Jambheshwar University in 2014.
- P.G Diploma in T.V. Journalism from Jamia Millia Islamia in 2012.
- B.com (H) passed from J P University in 2011.
- 12th passed from BIEC Patna in 2006.
- 10th passed from BSEB Patna in 2004.

Technical Qualification:

- One-year Diploma in Computer Application and Multilingual DTP (desk top publication), from DOEACC, ministry of C&IT, Govt. of India in 2008.

Achievements:

- Got Scholarship "Borsa di Studio" from Università per Stranieri di Siena, Italy (July 2016 to September 2016).
- Gold medalist in Portuguese language.
- Attended the young Scholars 'Seminar on Dynamics of Development and dissent in 21st Century Democracies' at JMI.

Personal Skills:

- Having full command and good communication skills in languages.
- Hardworking, Ambitious to make anything possible.
- Flexible behavior to co-ordinate with other qualifications.
- Ability to manage multiple tasks simultaneously.
- Positive attitude towards work.

Personal Profile:

Father's Name	:	Mr. Imteyaz Alam
Date of Birth	:	11/05/1988
Nationality	:	Indian
Gender	:	Male
Marital Status	:	Single
Languages Known	:	Italian, Portuguese, English, Hindi & Urdu.

Declaration:

I QUAISER IMTEYAZ solemnly declare that all the above information given by me are true, complete and correct to the best of my knowledge and belief.

Date:

Place:

Quaiser Imteyaz