# Chandni J. Vidani (Somyani)

Neuro Linguistic Programing Practitioner, Corporate & Educational Trainer and Consultant

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#### PERSONAL DETAILS

Full Name : Mrs. Chandni J. Vidani Husband's Name : Mr. Jignesh N. Vidani

Current Address (Ahmedabad) : Flat No: 701, Mansi Residency, Beside Dev Exotica, Near Ghuma

BRTS Bus stop, Bopal – Ghuma Road, Ahmedabad, Gujarat

Permanent Address (Nagpur) : 12/1, Sawatik Society, Chhapru Nagar, Nagpur – 440008,

Maharashtra

Email Address : <u>Chandnisomyani1209@gmail.com cleverminds.cj@gmail.com</u>

Date of Birth : 12<sup>th</sup> January 1992 Birth Place : Nagpur, Maharashtra

Language Known : Hindi, English, Marathi and Gujarati

### **CERTIFICATIONS**

| Sr. | Certification skills  | Organization                                    |
|-----|---|---|
| No  |   |   |
| 1.  | Certified Trainer for CIS & E2E<br>Training                   | IIIHT   |
| 2.  | Train the Trainer Certificate                                 | Art of Public Speaking                          |
| 3.  | Content Writing   | Shubhi Saxena and Vishal singh Jadon -<br>Udemy |
| 4.  | Prevention of Sexual Harassment at workplace (POSH) Certified | Rama Sarode - Udemy                             |
| 5.  | NLP – Neuro Linguistic Programming                            | USA   |
| 6.  | MS Office   | ICAI  |
| 7.  | Tally Accounting Software                                     | ICAI  |
| 8.  | General Management Communication<br>Skills (GMCS)             | ICAI  |
| 9.  | English Certification – Australia                             | Helen O' Grady International Organization       |

#### PERSONAL WORK DETAILS

| Sr.<br>No. | Particulars  | Work Experience |
|------------|--|-----------------|
| 1.         | Personal Education sessions (On Regular Basis)                                       | Since 7 years   |
| 2.         | Freelance Training Assignments (Soft Skills, Technical Trainings and BFSI Trainings) | Since 4 Years   |
|            | Total Experience:  | 11 Years        |

<sup>\*\*</sup> For detailed information please refer Annexure (A.) (B.)(C.)(D.) & (E) at the end of the CV

#### PROFESSIONAL WORK EXPERIENCE

| Sr. No | Profile                              | Experience             |  |  |
|--------|--------------------------------------|------------------------|--|--|
| 1.     | Founder and a Key Resource Trainer   | Since 2012 – till date |  |  |
| 2.     | Training and Placement Co-ordinator  | 6 Months               |  |  |
| 3.     | Voice and Accent Trainer (Australian | 4.5 Years              |  |  |
|        | English)                             |                        |  |  |
| 4.     | Article Assistant                    | 3 Years                |  |  |
| 5.     | Senior Executive                     | 2 years                |  |  |
| 6.     | Business Manager                     | 3 Months               |  |  |

<sup>\*\*</sup> For detailed information please refer Annexure (D.) at the end of the CV

## **QUALIFICATIONS**

| Sr. | Degree                                       | College/  | University                                       | Time | %     |
|-----|--|---|--|------|-------|
| No  |  | Institute   |  |      |       |
| 1   | M.A. – Psychology<br>(Industrial Psychology) | IGNOU   | IGNOU  | 2021 | 60.00 |
| 2   | C.A.(Inter)                                  | ICAI  | ICAI   | 2013 | -     |
| 3   | BBA- HR                                      | V.M.V College J.M. Arts & J.J Patel Science College | Nagpur<br>University                             | 2013 | 63.65 |
| 4   | HSC  | V.M.V. College                                      | Maharasht<br>ra<br>Education<br>Board,<br>Nagpur | 2009 | 55.67 |

### **KEY SKILLS**

- NLP Neuro Linguistic Programming
- Excellent communication skills
- Team building
- Database management
- Articulate and well-spoken
- Customer service-oriented
- Content Writer
- Lead Various Audits
- · Critical thinker
- Excellent planner and coordinator
- Counseling
- Accounting familiarity
- Project planning
- Spreadsheet management
- Report analysis

- Tax Audit, Concurrent Audit, Statutory Audit, Returns, etc.
- Employee training and development
- 60-70 WPM typing speed
- Professional phone etiquette



#### **DECLARATION**

I hereby, declare that above mentioned all the details are true up to my knowledge

Place: Ahmedabad Thanking you

Your's Faithfully

Chandni Somyani

# **ANNEXURE**

# (A.)PERSONAL EDUCATION SESSIONS - UNDER CLEVERMINDS.CJ

| Sr. | Work Particulars                                   | Place     | From        | То         | Duration |
|-----|--|-----------|-------------|------------|----------|
| No  |  |           |             |            |          |
| 1   | Online & Offline IELTS,                            | Ahmedabad | Aug-2019    | Till Date  | -        |
|     | TOEFL and GRE –                                    |           |             |            |          |
|     | English(Speaking,<br>Reading & Writing)            |           |             |            |          |
|     | Coaching & Witting)                                |           |             |            |          |
| 2   | English Training(Speaking,                         | Ahmedabad | Aug-2019    | Till date  | -        |
|     | Reading & Writing), Soft                           |           | 8           |            |          |
|     | Skills and Personality                             |           |             |            |          |
|     | Development  |           |             |            |          |
| 3   | Accounts & Statistics for                          | Ahmedabad | Aug-2019    | Till date  | -        |
|     | CBSE students                                      |           |             |            |          |
| 4   | Online English Coaching –                          | Ahmedabad | Sept - 2019 | Till date  | -        |
|     | Zoom Classes                                       | 3.7       | 7 2016      | 3.5 2010   | 2.77     |
| 5   | Psychology Counselling – to slow learners students | Nagpur    | Jun-2016    | May-2019   | 3 Years  |
|     | and their parents                                  |           |             |            |          |
| 6   | Online & Offline IELTS,                            | Nagpur    | Jun-2016    | May-2019   | 3 years  |
|     | TOEFL and GRE –                                    | - tugpur  | oun 2010    | 11149 2015 | o years  |
|     | English(Speaking,                                  |           |             |            |          |
|     | Reading & Writing)                                 |           |             |            |          |
|     | Coaching   |           |             |            |          |
| 7   | Accounts & Statistics for                          | Nagpur    | Jun-2012    | May-2019   | 7 Years  |
|     | CBSE, State and UG                                 |           |             |            |          |
|     | University students                                |           |             |            |          |
| 8   | Soft Skills and Personality                        | Nagpur    | Jun-2012    | May-2019   | 7 Years  |
|     | Development  |           |             |            |          |
| 9   | English Training –                                 | Nagpur    | Jun-2012    | May-2019   | 7 Years  |
|     | Speaking, Reading &                                |           |             |            |          |
|     | Writing  |           |             |            |          |

## (B.) FREELANCE TRAINING ASSIGNMENT - UNDER CLEVERMINDS.CJ

| Sr.<br>No | Work Particulars                  | Institute/<br>Company | City   | From                                 | То                           | Duration |
|-----------|-----------------------------------|-----------------------|--------|--------------------------------------|------------------------------|----------|
| 1         | Online<br>Soft Skill<br>Trainings | Capgemini             | Online | 7 <sup>th</sup> April<br>2022        | 13 <sup>th</sup> May<br>2022 | 36 Days  |
| 2         | Online<br>Soft Skill<br>Trainings | ITC Infotech          | Online | 11 <sup>th</sup> May<br>2022         | 13 <sup>th</sup> May<br>2022 | 3 Days   |
| 3         | Online<br>Soft Skill<br>Trainings | ITC Infotech          | Online | 11 <sup>th</sup> May<br>2022         | 13 <sup>th</sup> May<br>2022 | 3 Days   |
| 4         | Online<br>Soft Skill<br>Trainings | Capgemini             | Online | 28 <sup>th</sup><br>February<br>2022 | 6 <sup>th</sup> May<br>2022  | 41 Days  |

| 5  | Women's Day Special: Financial Awareness Programme | Crompton                                 | Online<br>(Mumbai) | 8 <sup>th</sup> March<br>2022       | 8 <sup>th</sup> March<br>2022         | 2 hours        |
|----|--|--|--------------------|-------------------------------------|---------------------------------------|----------------|
| 6  | Online<br>Soft Skill<br>Trainings                  | Capgemini                                | Online             | 24 <sup>th</sup><br>January<br>2022 | 29 <sup>th</sup> March<br>2022        | 41 Days        |
| 7  | Online<br>Soft Skill<br>Trainings                  | Capgemini                                | Online             | 6 <sup>th</sup><br>December<br>2021 | 13 <sup>th</sup><br>January<br>2022   | 26 Days        |
| 8  | Online<br>Soft Skill<br>Trainings                  | Capgemini                                | Online             | 19 <sup>th</sup><br>October<br>2021 | 21st<br>December<br>2021              | 41 Days        |
| 9  | Online Commun ications & Soft Skill Trainings      | Capgemini                                | Online             | October                             | October<br>2021                       | 3<br>Saturdays |
| 10 | Online Spoken English for Corporat es              | Enguru<br>Edtech                         | Online             | 1 <sup>st</sup> August<br>2021      | 15 <sup>th</sup><br>September<br>2021 | 1.5<br>Month   |
| 11 | Online<br>Soft<br>Skills<br>Trainings              | Accenture                                | Online             | 14 <sup>th</sup> Jul<br>2021        | 19 <sup>th</sup> July<br>2021         | 6 Days         |
| 12 | Online Soft Skills & Commun ication Training       | Accenture                                | Online             | 12 <sup>th</sup> July<br>2021       | 13 <sup>th</sup> July<br>2021         | 2 Days         |
| 13 | Online English Training (Grade 8 & 9)              | Lido Edtech                              | Online             | 1 <sup>st</sup> June<br>2021        | 30 <sup>th</sup><br>November<br>2021  | 6 Months       |
| 14 | Train The<br>Trainer                               | Art of Public<br>Speaking                | Online             | 15 <sup>th</sup> February 2021      | 18 <sup>th</sup><br>February<br>2021  | 4 Days         |
| 15 | Online Campus<br>to Corporate                      | G. Pulla<br>Reddy<br>College             | Hydrabad           | 19 <sup>th</sup> August 2020        | 29 <sup>th</sup> August 2020          | 10 Days        |
| 16 | Online Campus<br>to Corporate                      | Shri<br>Gananambika<br>Degree<br>College | Madanpalle         | 5 <sup>th</sup> August<br>2020      | 14 <sup>th</sup><br>August            | 10 Days        |
| 17 | Online Campus<br>to Corporate                      | Nandha Arts<br>and Science<br>College    | Erode              | 28 <sup>th</sup> July<br>2020       | 6 <sup>th</sup> August<br>2020        | 10 Days        |

| 18 | Online Campus<br>to Corporate                      | Pratibha College of Commerce and computer Studies | Pune        | 25 <sup>th</sup> July<br>2020        | 1st August<br>2020                   | 8 Days  |
|----|--|---|-------------|--------------------------------------|--------------------------------------|---------|
| 19 | Online Campus<br>to Corporate                      | Rathinam College of Arts and Science              | Coimbatore  | 17 <sup>th</sup> July<br>2020        | 27 <sup>th</sup> July<br>2020        | 10 Days |
| 20 | Online Campus<br>to Corporate                      | Francis Xavier Engineering College                | Tamilnadu   | 29 <sup>th</sup> June<br>2020        | 9 <sup>th</sup> July<br>2020         | 10 days |
| 21 | Assertive<br>Comminication                         | e-infochips                                       | Bangalore   | 20 <sup>th</sup> June<br>2020        | 20 <sup>th</sup> June<br>2020        | 4 hours |
| 22 | Assertive Comminication                            | e-infochips                                       | Bangalore   | 13 <sup>th</sup> June<br>2020        | 13 <sup>th</sup> June<br>2020        | 4 hours |
| 23 | Customer<br>Centricity                             | e-infochips                                       | Ahmedabad   | 30 <sup>th</sup> May<br>2020         | 30 <sup>th</sup> May<br>2020         | 4 hours |
| 24 | Customer<br>Centricity                             | e-infochips                                       | Bangalore   | 23 <sup>rd</sup> May<br>2020         | 23 <sup>rd</sup> May<br>2020         | 4 hours |
| 25 | Customer<br>Centricity                             | e-infochips                                       | Bangalore   | 9 <sup>th</sup> May<br>2020          | 9 <sup>th</sup> May<br>2020          | 4 hours |
| 26 | Secret Mantras<br>of a successful<br>relationships | Personal –<br>Google<br>Hangout                   | Ahmedabad   | 18 <sup>th</sup> April<br>2020       | 18 <sup>th</sup> April<br>2020       | 2 hours |
| 27 | Empower<br>Yourself                                | Pandit Deendayal Petroleum University             | Gandhinagar | 28 <sup>th</sup><br>February<br>2020 | 1 <sup>st</sup> March<br>2020        | 3 days  |
| 28 | Customer<br>Centricity                             | e-infochips                                       | Ahmedabad   | 15 <sup>th</sup><br>February<br>2020 | 15 <sup>th</sup><br>February<br>2020 | 1 day   |
| 29 | Soft Skill Training – Campus to Corporate          | KBC Classes                                       | Junagadh    | 25 <sup>th</sup><br>November<br>2019 | November 2019                        | 4 Days  |
| 30 | Soft Skill Training – Campus to Corporate          | Acropilos Institute of Technology & Research      | Indore      | 25 <sup>th</sup> Sept<br>2019        | 28 <sup>th</sup> Sept<br>2019        | 4 Days  |
| 31 | Soft Skill Training – Campus to Corporate          | Noble Group<br>of Institutions                    | Junagadh    | 29 <sup>th</sup> Aug<br>2019         | 31 <sup>st</sup> Aug<br>2019         | 3 Days  |

# (C.) TECHNICAL TRAINING ASSIGNMENTS

| 1. | MS Office 365                     | L&T<br>Infotech  | Online  | 13th<br>August<br>2022   | 17th<br>August<br>2022       | 3 Days |
|----|-----------------------------------|--|---------|--------------------------|------------------------------|--------|
| 2. | MS Excel<br>Training              | Pratibha College of Commerce and computer studies, Pune      | Online  | 25th July<br>2020        | 26սհ July<br>2020            | 2 Days |
| 3. | MS Word & MS Power point Training | Rathinam<br>College of<br>Arts and<br>Science,<br>Coimbatore | Online  | 17th July<br>2020        | 18th July<br>2020            | 2 Days |
| 4. | MS Outlook<br>Training            | Francis<br>Xavier<br>Engineering<br>College,<br>Tamilnadu    | Online  | 29th June<br>2020        | 29th June<br>2020            | 1 Day  |
| 5. | MS Word & MS Excel Training       | KBC<br>Classes,<br>Junagadh                                  | Offline | 25th<br>November<br>2019 | 26th<br>November<br>2019     | 2 Days |
| 6. | MS Powerpoint & MS Word Training  | Acropilos Institute of Technology & Research, Indore         | Offline | 25th Sept<br>2019        | 26th Sept<br>2019            | 2 Days |
| 7. | MS Outlook<br>Training            | Noble<br>Group<br>of<br>Institutions,<br>Junagadh            | Offline | 29th Aug<br>2019         | 29 <sub>st</sub> Aug<br>2019 | 1 Day  |

# (D.)PROFESSIONAL WORK EXPERIENCE

| Sr. | Profile           | Company                 | City      | From     | To        | Duration  |
|-----|-------------------|-------------------------|-----------|----------|-----------|-----------|
| No  |                   |                         |           |          |           |           |
| 1   | Founder & CEO     | CleverMinds.CJ          | Nagpur/   | Jun-2012 | Till date | -         |
|     |                   |                         | Ahmedabad |          |           |           |
| 2   | Business          | Webeneur                | Nagpur/   | Nov-2018 | Jan-      | 3 Months  |
|     | Manager           | Entrepreneurship School | Mumbai    |          | 2019      |           |
| 3   | Senior Executive  | ProcentrIQ              | Nagpur    | Dec-2016 | Nov-      | 2 Years   |
|     |                   | Academy                 |           |          | 2018      |           |
| 4   | Article Assistant | PDM Agrawal &           | Nagpur    | Nov-2013 | Nov-      | 3 Years   |
|     |                   | Co. (CA Firm)           |           |          | 2016      |           |
| 5   | Helen O' Grady    | Eminence Arts &         | Nagpur    | Jun-2012 | Feb-      | 4.5 Years |
|     | Trainer           | Education               |           |          | 2017      |           |
|     | (Australian       |                         |           |          |           |           |
|     | Program of        |                         |           |          |           |           |
|     | spoken English    |                         |           |          |           |           |
|     | & Personality     |                         |           |          |           |           |
|     | Development) –    |                         |           |          |           |           |
|     | Part Time         |                         |           |          |           |           |

| 6 | Training and Placement Co- ordinator | L.J Integrated<br>MBA       | Ahmedabad | December<br>- 2019 | May<br>2020 | 6 Months |
|---|--------------------------------------|-----------------------------|-----------|--------------------|-------------|----------|
| 7 | Visiting Faculty                     | Narayana<br>Business School | Ahmedabad | August -<br>2020   | Till Date   | -        |

# (E.) BFSI TRAINING ASSIGNMENTS

| 1. | Banking &<br>Finance                    | Nandha Arts and Science College, Erode                  | Online  | 13th<br>August<br>2022   | 17th<br>August<br>2022       | 3 Days |
|----|---|---|---------|--------------------------|------------------------------|--------|
| 2. | Insurance<br>Services                   | Pratibha College of Commerce and computer studies, Pune | Online  | 25th July<br>2020        | 26th July<br>2020            | 2 Days |
| 3. | Banking &<br>Insurance                  | Rathinam College of Arts and Science, Coimbatore        | Online  | 17th July<br>2020        | 18th July<br>2020            | 2 Days |
| 4. | Banking &<br>Finance                    | Francis Xavier Engineering College, Tamilnadu           | Online  | 29th June<br>2020        | 29th June<br>2020            | 1 Day  |
| 5. | Insurance<br>Services                   | KBC<br>Classes,<br>Junagadh                             | Offline | 25th<br>November<br>2019 | 26th<br>November<br>2019     | 2 Days |
| 6. | Financial Services and Banking Services | Acropilos Institute of Technology & Research, Indore    | Offline | 25th Sept<br>2019        | 26th Sept<br>2019            | 2 Days |
| 7. | Insurance<br>Services                   | Noble Group of Institutions, Junagadh                   | Offline | 29th Aug<br>2019         | 29 <sub>st</sub> Aug<br>2019 | 1 Day  |